



HMB Steel Coronavirus Precautionary Procedures

- We want to let all employees know we are taking every precaution to ensure a safe and healthy work environment.
- We have provided disinfectant spray and wipes in the breakrooms, bathrooms and throughout the office for your personnel hygiene and encourage you to use as necessary.
- Each morning we are wiping down “High Contact Areas” such as the Kip and Copier, file cabinets and phones in common areas. We are also wiping the faucets and handles in the restrooms and Kitchen and kitchen appliances. We ask that each employee be considerate to clean up and sanitize their own areas and areas they use.
- Keep mindful of the CDC guidelines and social distancing.
- Report immediately to your supervisor if you are not feeling well and/or running a fever.
- Please DO NOT show up for work if you are not feeling well and/or running a fever.